Course Registration and Fee Payment for Graduate Students, Academic Year 2024
Faculty of Graduate Studies, Mahidol University

	Registration Process	1st Semester	2nd Semester	Summer
1	Semester start and end dates	Aug 5 – Nov 29, 2024	Jan 6 - May 2, 2025	May 26 - Jul 18, 2025
2	Consultations with advisors for course registration approval (Regarding course registrations deviating from study plans, a request must be approved prior to registration)	From Jun 17, 2024	From Nov 18, 2024	From Apr 21, 2025
3	Registration period via Student Service System on https://graduate.mahidol.ac.th and registration fee payment			
	3.1 Regular registration	Jul 1 - Jul 12, 2024	Dec 2 - Dec 13, 2024	May 5 - May 9, 2025
	3.2 Last day of payment for tuition fees during the regular registration period (If the payment is made after this deadline, the students will be charged 2,000 baht for late registration.)	Aug 2, 2024 (before 10:00 p.m.)	Jan 3, 2025 (before 10:00 p.m.)	May 23, 2025 (before 10:00 p.m.)
	3.3 Late registration (The students will be charged for 2,000 baht)			
	3.4 Add/Drop course registration (Tuition fee refund for course dropping excluding student ID 67 who paid tuition fees in a lump sum cannot refund)	Aug 5 - Aug 16, 2024	Jan 6 - Jan 17, 2025	May 26 - May 30, 2025
	3.5 Submission of credit refund request form for the dropped course(s) (during Add/Drop registration period) Remarks: The refund request must be proceeded within the specified period. All requests submitted after the specified period will not be considered.	Aug 5 - Aug 30, 2024	Jan 6 - Jan 31, 2025	May 26 - Jun 13, 2025
	3.6 Last day of payment for tuition fees and fines for late registration (The students will be charged for 2,000 baht)	Aug 30, 2024 (before 10:00 p.m.)	Jan 31, 2025 (before 10:00 p.m.)	Jun 13, 2025 (before 10:00 p.m.)
	3.7 Course withdrawal (No refund)	Aug 17 - Nov 22, 2024	Jan 18 - Apr 25, 2025	May 31 - Jul 11, 2025
4	Advisor or program director's approval notice toward the registration results	Within 5 days after receiving student registration request		
5	Invoice and course list will be informed via e-mail to each student. The students can download and print out the invoice for payment to be proceeded at bank counters or through electronic channels.			
	5.1 Regular Registration 5.2 Late Registration 5.3 Add/Drop Course Registration	12 days after student registration request		
6	Announcement of student enrollment's list and payment status on https://graduate.mahidol.ac.th (Student Service System)	From Jul 15, 2024	From Dec 16, 2024	From May 12, 2025
7	The Faculty of Graduate Studies submits the list of students who do not register for courses or register without the tuition fee payment for student status suspension.	Sep 30, 2024	Mar 3, 2025	---
8	Course evaluation	Nov 11 - Dec 16, 2024	Apr 14 - May 19, 2025	Jun 30 - Jul 28, 2025
9	Submission of course evaluation summary for the semester to FGS	Within Dec 20, 2024	Within May 23, 2025	Within Jul 25, 2025
10	Grade Report announcement on https://graduate.mahidol.ac.th (Student Service System)	From Dec 21, 2024	From May 24, 2025	From Jul 26, 2025

**Conditions for student who will not need to do Course Registration
and Payment of Tuition Fees
Academic Year 2024**

Conditions for Student	Deadline		
	Semester 1/2024	Semester 2/2024	Summer 2024
Students <u>under</u> the duration of study plan (or the maximum study duration of curriculum)			
1. Students of Graduate Diploma / Higher Graduate Diploma Programs must complete all required coursework according to curriculum structure with a minimum GPA of 3.00 and "pass" English proficiency requirement	August 2, 2024	January 3, 2025	--
2. Students of Master's / Doctoral Programs must "pass" Thesis/Thematic paper defense examination	August 2, 2024	January 3, 2025	--
Students <u>exceeding</u> the duration of study plan (or the maximum study duration of curriculum)			
1. Students of Graduate Diploma / Higher Graduate Diploma Programs must complete all required coursework according to curriculum structure with a minimum GPA of 3.00 and "pass" English proficiency requirement	July 19, 2024	November 29, 2024	May 2, 2025
2. Students of Master's / Doctoral Programs must "pass" Thesis/Thematic paper defense examination	July 19, 2024	November 29, 2024	May 2, 2025